



Smt Radhabai Sarada Arts, Commerce and Science College

Anjangaon Surji

Continuous Internal Evaluation Policy

The purpose of Continuous Internal Evaluation Policy is to ensure a robust and transparent system of evaluation which is effective, time bound and objectively assesses the students for their competencies. This policy paper states objectives and measures for the successful completion of Continuous Internal Evaluation every year.

Objectives:

- To conduct continuous internal evaluation (CIE) as per the guidelines of the affiliating university.
- To adhere to the annual academic calendar and exam timetables.
- To ensure transparency in the setting of question papers and in the conduction and evaluation during viva-voce, practical examinations, group discussions, projects, seminars, oral presentations etc.
- To address the internal examination related grievances within stipulated time.
- To maintain the code of conduct postulated for examination process.
- To introduce feasible and sustainable examination reforms.

Measures:

- The Continuous Internal Evaluation is to be conducted during both the semester as per the marking system deliberated by the affiliating university.
- The timeline of conduct of CIE should adhere to the academic calendar and the time table formulated by the time table committee.
- The examination committee prepares the examination schedule and it is communicated to the students on the central notice board, besides, concerned teachers make announcements in the classrooms.
- All the teachers of concerned subjects submit a set of question papers through the Head of the department to the examination committee. The question papers for the

internal examination are prepared in a uniform pattern and as per the guidelines of the University.

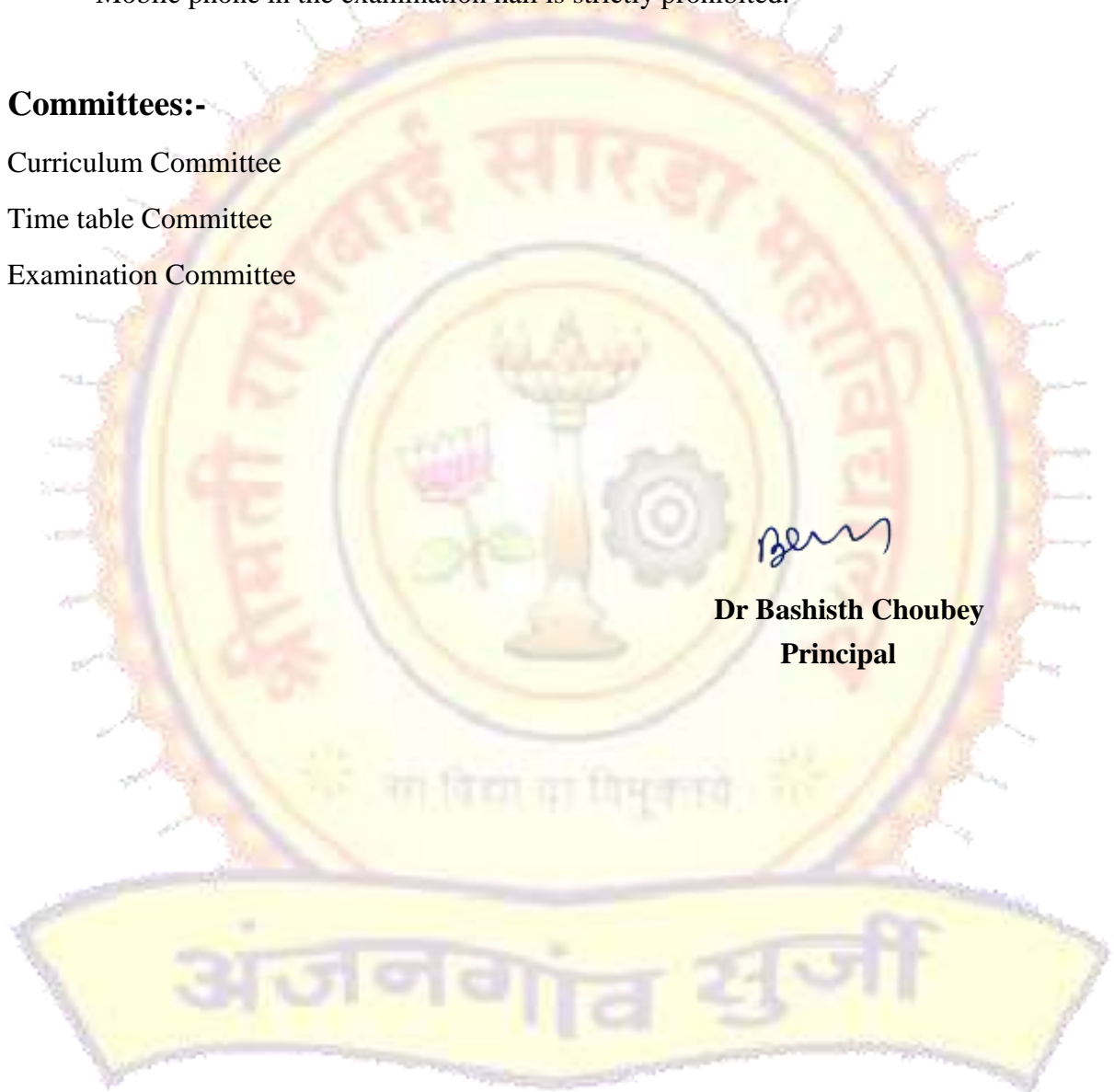
- The syllabus for the internal examination is communicated to the students in advance by the concerned subject teacher.
- After the internal evaluation, students' performance is discussed with the students and necessary suggestions are given for further improvement.
- Mobile phone in the examination hall is strictly prohibited.

Committees:-

Curriculum Committee

Time table Committee

Examination Committee



Dr Bashisth Choubey
Principal